

Privacy Policy

Friends of Si-kunda (the Charity) understands that your privacy is important to you and that you care about how it is used and shared online. We respect and value the privacy of everyone who visits our website and will only collect and use information in ways that are useful to you and in a manner consistent with your rights and our obligations under the law.

This policy sets out the basis on which any personal information we collect from you, will be processed by us. Please read it carefully to understand our practices regarding your personal information and how we will treat it. By visiting our site you are accepting and consenting to the practices described in this policy.

Please be assured that your details will not be passed on to third parties. You can opt out of receiving communications at any time by emailing <u>sjones@friendsofsikunda.org</u>

For the purpose of the General Data Protection Act (GDPR) the data controller is Friends of Sikunda Charity.

The website <u>www.friendsofsikunda.org</u> is owned and operated by the Friends of Si-Kunda trustees

Information We May Collect From You

Data will only be collected if you voluntarily submit it. We may collect and process the following data about you:

Information that you provide may include, amongst other things, your name, postal address, telephone number and email address. We may also ask you for information when you enter a competition, or if you report a problem with the website. If you contact us, we may keep a record of that correspondence, for no longer than is necessary.

We will not collect sensitive information about you.

Our Use of Your Data

All personal data is stored securely in accordance with the principles of the (GDPR). Our lawful basis for processing your personal data is to provide you with information regarding the Charity, to advise you of our fundraising activities and where requested, our newsletter. We will always store your personal details securely.

We use your data to provide the best possible services to you. This includes responding to communications from you, participation in events, process sales transactions, donations or other payments and to verify financial transactions.

Do We Share Your Data?

In certain circumstances we may be legally required to share certain data held by us, which may include your personal information, for example, where we are involved in legal proceedings, where we are complying with the requirements of legislation, a court order, or a governmental authority. We do not require any further consent from you in order to share your data in such circumstances and will comply as required with any legally binding request that is made of us.

We never sell your data and we will never share it with another company or charity for marketing purposes.

How Can You Control Your Data?

We aim to give you strong controls on our use of your data including the ability to opt-out of receiving communications from us.

Your Right to Withhold Information

You may access our website without providing any data. However, to use all features and functions available on our site you may be required to submit or allow for the collection of certain data, e.g. email address if requesting a newsletter.

How Can You Access Your Data?

You have the legal right to ask for a copy of any of your personal data held by us (where such data is held). Please contact us for more details or alternatively, please refer to Our Data Protection Policy.

Security

Data security is of great importance to us, and to protect your data we have put in place suitable physical, electronic and managerial procedures to safeguard and secure data collected online. All information you provide will be stored on secure servers.

Contacting Us

If you have any questions about our website or this Privacy Policy, please contact us by email to <u>sjones@friendsofsikunda.org</u> or by post at Friends of Si-Kunda

Changes to Our Privacy Policy

We may change this Privacy Policy as we may deem necessary from time to time, or as may be required by law. Any changes will be immediately posted on our website and you will be deemed to have accepted the terms of the Privacy Policy on your first use of our website following the alterations. We recommend that you check this page regularly to keep up-to-date.